

**SHRISTI JAISWAL**

**Current address:**

P654, lake view road ,near Triangular park , Gariahat, Kolkata.

*Email :[myshrishri@gmail.com](mailto:myshrishri@gmail.com)*

Phone - 9401783363

To secure a challenging position in an organization, where I can effectively contribute my skill and full potential as well as for the welfare and development of the organization.

**Professional Experience**

**Frankfinn institute of Airhostess Training – Present -Assistant Acquisition Manager**

**KEY SKILL:**

 Good oral, written & presentation skills, enjoys responsibilities.

* Cold calling.
* Pleasing personality.
* Good Communication Skills.

 Quick learner with good grasping ability

 Lead & work as a team in an organized way

* ACHIEVING SALES TARGET.
* Conducting seminars in the centre on two round basis.
* Coordinating in selection round and interview being conducted after seminars.
* Involving 15 mins of Interaction i.e Counseling with each parents and students regarding Aviation, Hospitality, Travel Management and customer services.
* Converting walk ins and other sources into admissions.
* Updating DSR.
* Daily basis regular follow-ups.
* Training at Frankfinn Institute of Air Hostess Training, Head office -Delhi -Suneza tower, Janakpuri FOR ONE WEEK.

**VIDYAMANDIRCLASSES**(Sep 2016-Feb 2017) – Marketing Executive

* ACHIEVING SALES TARGET.
* Conducting NATIONAL SCHOLARSHIP TEST exams under schools of NORTH-EAST held at NATIONAL LEVEL.
* Giving PRESENTATIONS for the coaching and courses offered in different schools and colleges of NORTH EAST; ASSAM.
* Calling the collected data's and create walk-ins from different towns of north-east.
* Visiting Schools and colleges interacting with Principals.
* In order to collect school data visiting schools and colleges interacting with the principals to fix a date to conduct a SCHOLARSHIP TEST by which we can collect the data.
* Counseling students as well parents for the IIT-JEE Coaching offered under VIDYAMANDIR CLASSES (HEAD OFFICE-DELHI), GUWAHATI.
* Converting walk ins and other sources into admissions.
* Taking initiative to know the students results and then highlight in the field marketing to advertise students capabilities who clear technical level exams such as NTSE,OLYMPIADS,TECHNOLOTHRONE etc
* Doing troubleshooting and solving queries.
* Taking ownership of technical issues and working with the development Team to resolve more advanced issues when necessary.
* Resolving escalated user complaints without the need for team lead intervention.

**Training Details**

* Four Week training at Polaris Financial
* Technology ltd .Navalur Branch , Chennai

**Project**

* Core Banking Solution (C. B. S project) currently on E-Kuber portal.

**POLARIS FINANCIAL TECHNOLOGY LTD – 2 Years(6 september 2014-15 September 2016)**

* Worked for POLARIS FINANCIAL TECHNOLOGY LTD, (CHENNAI BASED COMPANY- serving at client location **RESERVE BANK OF INDIA, GUWAHATI.**
* ACHIEVING TARGET.
* Software support.
* Leadwas provided, i need to visit the client place and provide presentation.Conversion of the leads and achieving the sales targets.Training users on E-Kuber Core Banking Solution application.
* Doing troubleshooting and solving queries.
* Taking ownership of technical issues and working with the development Team to resolve more advanced issues when necessary.

**TRAINING DETAILS**

* Four Week training at Polaris Financial Technology ltd .Navalur Branch , Chennai

**Project**

* Core Banking Solution (C. B. S project) currently on E-Kuber portal.

**Educational Qualification:**

* Pursuing (M.B.A) correspondence (BUSINESS ADMINISTRATION, Marketing) from Symbiosis Institute of Management , Pune
* Post Graduation (M.Com) from Dibrugarh University in 2014 >>62.5%
* Graduation (B.Com ), from Dibrugarh University in 2011 >>65.6%
* 12th from CBSE Board, Budding buds Sr. Sec. School in 2008 >>78.04%
* 10th from CBSE Board, Budding buds Sr. Sec. School in 2006 >>79.05%

Permanent Address:

:

Tulsi Ram Road, Near Trio Gas, Opp. Patanjali, Tinsukia, Assam .Pin code : - 786125

**Personal Detail**

**:**

* Date of Birth: 16-11-1990
* Sex & Status: Female & Unmarried
* Nationality: INDIAN
* Languages Known: English, Hindi, Assamese, Bengali

**LOCATION –KOLKATA**

**17.05.2017**